

RemOn-Demand User Guide



RemOn-Demand

The information contained in this user guide will be updated as new features and functionality are released and outlined below.

Version:	1.3
Version Date:	January 2024
Change Register	
02/2024	Update to Trouble Shooting section – New Mobile Phone
01/2024	Update of PayCalculator Instructions
09/2023	Update of Desktop Multifactor Login process
07/2023	Update of Logging in Process
06/2023	Addition of Trouble Shooting Guidance
05/2023	Update of domain name for logging in



Welcome to RemOn-Demand

This User Guide includes information for accessing and using RemOn-Demand as well as troubleshooting guidance around the logging in process.

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RemOn-Demand Access

Our new RemOn-Demand platform offers new functionality such as the ability to view submitted staff remuneration data and statistics based on your organisation.

This new and improved functionality also means improving the security around our system to ensure your data is safe. To enhance security, access to RemOn-Demand includes a second layer of security using Multi Factor Authentication (MFA).

MULTI FACTOR AUTHENTICATION

The login process uses multi-factor authentication so you will need to download an authenticator app to your phone or computer to access RemOn-Demand.

For mobile phones, we recommend Microsoft Authenticator (A) and Google (B) which you can download from your App store.

You may wish to download instructions on adding a new 'account' for your specific authenticator to use alongside the instructions below which are based on the Microsoft Authenticator app.

If you cannot use an authentication app on your phone, please use Twilio Authy, an authenticator for desktop. This can be downloaded here: https://authy.com/download/

The desktop authenticator does require a mobile phone number and email to register. Once downloaded and installed, a one-time code is sent to the registered phone number for initial set up only.

Should you not be able to use any of the above, please contact our RemOn-Demand Support team on dxteam@strategicpay.co.nz

Changed your mobile phone or computer? Strategic Pay will need to reset your login. To arrange this, please contact our RemOn-Demand Support team on dxteam@strategicpay.co.nz

After the reset has been completed. Go to RemOn-Demand and log in with your email address. The system will then ask you to re-authenticate using a QR code. Please <u>follow the First-time</u> <u>Access steps</u> to continue.







and Login Link

Strategic Pav

RemOn-Demand

FIRST TIME ACCESS – USING MOBILE PHONE AUTHENTICATOR APP

Access to RemOn-Demand will be given by Strategic Pay's Market Information team via the email address <u>surveys@strategicpay.co.nz</u>.

- 1 When access is granted, you will receive a 'Granted Access' email from Strategic Pay.
- 2 Use the Login link to be taken to the RemOn-Demand login page.
- 3 Your internet browser will open a page for you to enter the email address that the 'Granted Access' email was sent to, enter this, and then click the Log In button.
- 4 A 'Verification Code' pop-up will appear asking you to check your inbox for a verification code.

You have been granted access to use Rem On-Demand		RemOn-Demand C
SP Strategic Pay <do-not-reply@strategicpay.co.nz></do-not-reply@strategicpay.co.nz>	Log in to Rem On-Demand below	Verification Code
① Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.	Email Address Enter your email	Please check y erification
You have be reacted access to Rem On-Demand.	Log In	Enter Code
Login		Verify
New to Rem On-Demand? You can view your Strategic Pay reports, and find useful remuneration data in minutes.		ive-sene cose it you haven't modeled it. Once the latest one is issued, any others are invalidated.

- 5 Go to your inbox and copy the code
- 6 Enter into the box on your internet browser that says, 'Enter Code'. Then click 'Verify'

If no email appears

- a. Try resending the confirmation link using
 'Re-send Code if you haven't received it' link on the 'Verification Code' pop-up.
- b. Contact your IT department to see if it has been caught up in a firewall.

Follow the screenshots below for the following 2 steps

- 7 A 'secure your account' pop-up will appear with a QR code.
- 8 Open your Authenticator app on your mobile phone to complete the following steps. The following instructions and screenshots use Microsoft Authenticator app so other apps may look slightly different.
 - a. Click the plus button to open the QR Code scanner. <u>**Do not**</u> use the 'verified IDs' button to scan the QR code.
 - b. Scan the QR code to register the account for authentication.
 - c. Click on 'Other' account to access a code for entering in the box
 - d. Enter code and click Continue.

For other authenticator applications, you will need to find the area where you can scan a QR code and where you can select 'other' account to get access to the 6-digit code.

autorenductor appa all factores. Larins before the ground one the reference of the cost of the state of the provide large the reference of the state	A Strategic Ray Solution Secure Your Account Scan the QR Code below using your preferred	12-10 B # Authenticator + Stratogic Pay Catriona.Brimble@strategic>	RemOn-Demand	12:06 fl the second terms of account WHAT KIND OF ACCOUNT ARE YOU ADDING?	12:10 B ⇒1 ♥ ■ ■ Authenticator Q ▲ Strategic Pay Catriona.Brimble@strategic
474 182 ⓐ truets stamming? Truets stamming?	authenticator app and then enter the provided one- time code below.	Rem On-Demand catriona.brimble@strategicp	Secure Your Account	Work or school account	Rem On-Demand catriona.brimble@strategicp
Enter your one-time code	Truckie Scanning? Treb	474 182 	the state of the s	Cherr (Songele, Fizewoode, etc.)	474 182 () 80
	Enter your one-time code		Enter your one-time code		



- 9 A Terms and Conditions page will appear, scroll down, review and either 'Accept' or 'Decline'.
- 10 Once accepted, the **RemOn-Demand Reports** landing page will appear.



FIRST TIME ACCESS – USING DESKTOP AUTHENTICATOR

Please note that the following instructions are for the desktop authenticator application Twilio Authy. Due to the security of Twilio Authy, all shots of the application used in this guide had to be made using a camera.

Access to RemOn-Demand will be given by Strategic Pay's Market Information team via the email address surveys@strategicpay.co.nz.

- 1 When access is granted, you will receive a 'Granted Access' email from Strategic Pay.
- 2 Use the Login link to be taken to the RemOn-Demand login page.
- 3 Your internet browser will open a page for you to enter the email address that the 'Granted Access' email was sent to, enter this, and then click the Log In button.
- 4 A 'Verification Code' pop-up will appear asking you to check your inbox for a verification code.



- 5 Go to your inbox and copy the code.
- 6 Enter into the box on your internet browser that says, 'Enter Code'. Then click 'Verify'

If no email appears

 a. Try resending the confirmation link using 'Re-send Code if you haven't received it' link on the 'Verification Code' pop-up.



b. Contact your IT department to see if it has been caught up in a firewall.



Follow the screenshots below for the following 2 steps

- 7 A 'Secure Your Account' pop-up will appear
 - a. click the 'Trouble Scanning?' link
- 8 The pop-up will now show a code which can be copied click 'Copy Code'
- 9 Open your Twilio Auth Authenticator app on your desktop and complete the following steps.
 - a. Click the (+) button to add an account
 - b. The screen will change to one asking you to enter the 'Code given by the Website'. Paste in the code from Step 8 into the blank field and click 'Add Account'
 - c. You will be asked to give the account a name and colour. Once done click 'Save'
 - i. The screen will change to show the new account
 - d. Click on the account, your screen will turn blue and show a 6 digit code that changes every 30 seconds.
 - e. Enter this code into the field 'Enter your one time code' and click Continue.









Log in to Rem On-Demand below

RemOn-Demand 🔍 👳

Verification Code

10

ail Addr

- 10 A Terms and Conditions page will appear, scroll down, review and either 'Accept' or 'Decline'.
- 11 Once accepted, the **RemOn-Demand Reports** landing page will appear.



LOGGING OUT OF REMON-DEMAND

1 Click on the Profile circle on the top right-hand corner and select 'Log Out'.

RemOn-Demand	Reports	Job Search	Pay Calculator	My Data			6
					آهر	Log out	
Your complete onlin	ne remu	neration				PA	

LOGGING IN TO REMON-DEMAND

- 1 Go to https://app.remondemand.co.nz and you will be automatically logged in. If you are not automatically logged in, re-enter your email.
 - a. A 'Verification Code' pop-up will appear asking you to check your inbox for a verification code.
- 2 Go to your inbox and copy the code and enter into the box on your internet browser that says, 'Enter Code'. Then click 'Verify'
- 3 Your internet browser will open a 'Verify your Identity' pop-up asking you to enter 'your one-time code'.
- 4 Use your authenticator app (mobile or desktop) as per the instructions above to find and enter the 6 digit code into the '**Verify Your Identity**' box and click **Continue**.
- 5 Once accepted, the **RemOn-Demand Reports** landing page will appear.





Using RemOn-Demand

IMPORTANT: The information you see on your screen will differ to what you see in this User Guide due to the different surveys, roles and remuneration information provided to Strategic Pay. All information in this user guide is example data.

The home page for RemOn-Demand is the Reports page. From here you can use the navigation menu to use the different functionality RemOn-Demand provides.



- 1 <u>**Reports**</u> Access all published Remuneration Reports that your organisation has purchased.
- 2 Job Search Search for remuneration information for roles using the assigned Strategic Pay Job Code or a Job Title (or part thereof).
- 3 Pay Calculator® Access data from multiple Strategic Pay Survey Report sources and various cuts of data depending on your needs. Pay Calculator® is exclusively available through RemOn-Demand® and can be activated for an annual fee. For more information contact us <u>surveys@strategicpay.co.nz</u>
- 4 <u>My Data</u> Analyse evaluations and actual payroll data side by side with real industry remuneration metrics.

REPORTS

Access all published Remuneration Reports that your organisation has purchased. These reports can be downloaded as either a PDF or an Excel spreadsheet.

- 1 Access the PDF file by clicking on **Download PDF**.
 - a. The PDF file will appear in a new tab.
- 2 Access the Excel Spreadsheet by clicking on **Download XLS**.
 - a. An Excel file will download for you to open.



JOB SEARCH

Area that allows you to search for remuneration information for roles using the assigned Strategic Pay Job Code or a Job Title (or part thereof).

- 1 Type in the role or job code you wish to find information on and click Search.
- 2 If there are more than one Job titles that include that word, a **Search Results** screen will show that includes an overview of the roles, otherwise you will be taken to the specific **Job Position** page.
 - a. To view more information on a particular job, click on either the **Job Title** or the button **View Job Position**.

Once you are taken to the Job Position page, your search has been cleared so if you want to compare the role in Pay Calculator, you will need to redo the search.

b. To compare this role against selected market data, click '**Compare in Pay** Calculator'.



- 3 The Job Position page provides,
 - a. An overview of the job Job Title, Job Code, and description. The survey source for the information including the function, sample size, SP10 points range, Grade range and Band associated with the position in the survey source.
 - b. Options to Print or Download a CSV file of the information.
 - c. A data section which is broken up into Summary and Data Table.

Punuraising Auministrator - (Sm22)		Ennt & Export CSV
ry level technician or graduate entry role. Provides administrative support to the	Source	SP Grade
draising team. May assist in the co-ordination of fundraising events/activities. forms a variety of tasks including the maintenance of customer databases,	Not for Profit Remuteration Report 2021	9 - 11
d processing, and responding to general queries from line managers and	Function	SP10 Points
poners.	Promotion and Marketing	236 - 312
- 3a -	Total Sample Size	SP Band
	12 Organisations, 15 Jobs assessed	D - E
ummany Data Table		

Strategic Pay

- 4 The **Summary** tab gives the following information:
 - a. Remuneration values for Median, Lower Quartile, Upper Quartile and Average.
 - b. Annual Market movements for the role for the whole sample and the same incumbent.
 - Common Benefits for the role including the percentage of organisations indicating they pay the benefit (frequency) and the median and average values of the benefit.
 - d. Click the **Show More** link to expand the table to show all of the Benefits.
 - e. Common Variable Pay Options offered for the role.



- 5 The **Data Table** tab gives the breakdown of the Job's package as per the data submitted to Strategic Pay and includes:
 - a. Lower Quartile, Median, Upper Quartile and Average values for Base Salary.
 - Benefit Analysis including the percentage of organisations indicating they pay the benefit (frequency) and the median and average values of the benefit.
 - c. Lower Quartile, Median, Upper Quartile and Average values for all Fixed Remuneration Totals– including KiwiSaver and FBT, excluding KiwiSaver and FBT and Excluding KiwiSaver but including FBT.
 - d. Cash and Variable Pay Options.
 - e. Lower Quartile, Median, Upper Quartile and Average values for all Total Remuneration totals – including KiwiSaver and FBT, excluding KiwiSaver and FBT and Excluding KiwiSaver but including FBT.



'Fixed Rem' Totals	Lower Quartile	Median	Average	Upper Quartile
Fixed Remoneration Excluding KS and FBT	\$50,918.01	\$52,750	\$55,470.2	\$50,450
Fixed Remuneration Excluding KS, Including FBT	\$50,918.61	\$52,750	\$55,470.2	\$50,450
Fixed Remuneration Including: KS and FBT	\$50,922.69	\$54,332.5	\$56,568.75	\$62,263.5
sh & Variable Pay Options	Frequency	Median	A	erage
il Bonus	0%			
tal Bonus				
nission	0%			
at .	67%			
CashPayments	07%			
I Rem' Totals	Lower Quartile	Median	Average	Upper Quartile
Remuteration Excluding KS and FBT	\$50,918.61	\$52,750	\$05,470.2	\$50,450
Inmuteration Excluding KS, Including EBT	\$50,918.61	\$52,750	\$05,470.2	\$50,450
Description had after 100 and CDT				



If you click the **Compare in Pay Calculator** link from the Search results page, you will be directed to the Pay Calculator[®] page to add your comparison data.

Pay Calculator[®] is exclusively available through RemOn-Demand[®] and can be activated for an annual fee. Contact us at <u>surveys@strategicpay.co.nz</u> for more information.

6 Go to the next page for instructions on how to use Pay Calculator.

If you went to the Job Position page, your search has been cleared so if you want to compare the role in Pay Calculator[®], you will need to redo the search.

RemOn-Demand	Reports Job (Search My Data	θ
Pay Calculator		
Pay Calculator by Strategic Pay is, look at data from multiple Strategic various cuts of data depending of Market Comparison Saved Ref How to get started witt 1. Simply select your survey and it wish to view in the table below 2. Select your slippay options to it at any time. 3. The outputs are available in P. P. STARTA NEW DATA COMMARK	A contraction of the enable you to the formation of the f	
Terms and Conditions Privacy Policy	Solitos Prod Asia Asia Asia Asia	Strategic Pay



PAY CALCULATOR®

Pay Calculator[®] is exclusively available through RemOn-Demand[®] and can be activated for an annual fee. Contact us at <u>surveys@strategicpay.co.nz</u> for more information.

Pay Calculator[®] allows you to access data from multiple Strategic Pay Survey Report sources and view various cuts of data depending on your needs.

- 1 To start, click Start a New Data Comparison.
- 2 A pop-up will appear for you to start adding your components – once you have added the necessary components, click the Add View Comparison button to show on the screen.
 - a. **Survey Report** enter the report you want to use in the comparison e.g. Retail Remuneration Report or New Zealand Benchmark Report.
 - Market Comparison Type Select from the options given e.g. Sector/Industry or Demographic/Function or Benchmark Group

Your selection here dictates the next option given

- c. Select the Industry, Sector, Demographic or Function Group you want to use.
- d. Select from either the Job Size Basis (the Grade, Band or Points level) or the Benchmark Job Role (Job code) that you want to view
- e. Select either the Job Size (individual Grade, Band or Points level) or the Demographic Category (Total Sample, Employee No's, or Turnover etc.) you wish to view

Pay Calculator

Pay Calculator by Strategic Pay is a leading edge tool to enable you to look at data from multiple Strategic Pay Survey Report sources and various cuts of data depending on your needs.

How to get started with Pay Calculator

- Simply select your survey and the market comparison criteria you wish to view in the table below.
- 2. Select your display options to dynamically change in the table below acary time.



add Comparison Data	
urvey report	
Museums Sector Remuneration Survey 2022	
larket Comparison Type	
Benchmark Job	~
unction Group	
Information Management	~
enchmark Job Role	
IM42 Museum / Gallery Curator 2 / Collections Advisor	~
emographic Category	
Rem Employee Region	~
emographic Criteria	
All South Island	~
Cancel ADD VIEW COMPARI	ISON

- 3 Choose the remuneration type options from the **Display Options** drop down menu.
- 4 To add another comparison, click the Add Row button and create your next set of data.
- 5 Click on the 3 vertical dots to Edit or Remove the data set.
- 6 The **Save Report** Function is currently disabled. When activated, a saved report will sit under the **Saved Reports** Tab with the ability to re-run the details, by clicking the **Run Again** button.
- 7 To clear all comparison data sets and start again, click the Start a New Data Comparison link.



Saved Reports

Market Compariso

MY DATA

Only approved client representatives will be able to access this area as it contains private information.

The area is divided up into three tabs:

- 1 **Summary** An overview of the organisations data compared with a purchased remuneration survey.
- 2 **Employee Data** Details of the employee remuneration data that has provided to and validated by Strategic Pay.
- 3 **REM Analysis** Details of the organisation's employee remuneration compared with a purchased remuneration survey.

Summary

To compare an organisations data against a purchased remuneration survey.

- 1 Select the purchased report from the drop down.
- 2 Select the remuneration type to compare in the first release, only Base Salary, Fixed Rem and Total Rem will be available with excluding KiwiSaver options to come later.
- 3 View Statistics related to the 4 levels within an organisation:
 - a. General Staff,
 - b. Middle Management / Specialist / Technical
 - c. Senior Management
 - d. CEO

U. CEO	A sindlegic Pay solution
	10 Jobs
/ly Data	
Analyse your organisations evaluations and actual payroll data side by side with real industry remuneration metrics.	General Staff 3 Middle Management / Specialist / Technical
Summary Employee Data REM Analysis	71.43% of total 28.57% of total
Overview of Organisation Data	PAY RANGE PAY RANGE
Select a Purchased Report to Compare: Compare:	\$84,500 - \$84,000 - Median Income vs. Market Median Income vs. Market Median Income vs. Market Fixed Rem
Please select a purchased report	\$39,000 \$100,000 \$74,000 \$200,000 Lowest Highest Lowest Highest
To see data comparisons for your organisation, please select a purchased report	
to compare to, as well as a comparison metric of either 'Base Salary', 'Fixed Remuneration' or 'Total Remuneration' from the dropdowns above.	GENDER SPLIT GENDER SPLIT
·	- Female - Male - Female - Male
	\$0 \$0 \$0 \$0 0 Female Median 0 Male Median 0 Female Median 0 Male Median 0 Male Median Fixed Rem Fixed Rem Fixed Rem Fixed Rem Fixed Rem
	OUTLIERS OUTLIERS
	0 Low Outliers at risk 0 Low Outliers at risk Below 85% of comparative FR market Below 85% of comparative FR market
	0 High Outliers 0 High Outliers Above 115% of comparative FR Above 115% of comparative FR

market

RemOn-Demand Reports Job Search

Mv Data



4 Hover over the Gender graphs to view the specific number of gender representation.



Terms and Conditions Privacy Policy

Employee Data

View and search an organisations' **Uploaded Employee Data** that has been provided to and validated by Strategic Pay.

- 1 View the information in the table.
- 2 Upload your organisation's pay data for validation. Once uploaded, your Strategic Pay Account Manager will be notified, and your data sent to our Market Information team for validation.
- 3 Search for a specific employee using an **Employee ID** or **Job Code**.
- 4 The Job Size From column indicates whether there is an SP10 or SP5 Job Evaluation in our database against that position or solely a Job Code.

Please Note:

- The Evaluation Status column is currently disabled but will show in the future if an evaluation has been drafted or finalised for that position.
- The REM Last Updated Column will be highlighted in red if the date is more than 15 months old.

My Data

ide with real indust	ry remuneration i	metrics.			contact our team	: surveys@strat	egicpay.co.nz
Summary Employe	e Data REM Ant	alysis					
pl aded Emp	oloyee Data					L	ast Updated: 29 Mar
, cowing 0 - 20 of 8 rel	cords	2	⊥ <u>Upload</u> P	tay Data		Q Find En	sployee ID or Job Co
Employee ID	Job Code	Base Pay	Fixed Rem	Total Pay	Evaluation Status	Job Size From	REM Last Updated
10	C004	\$89,000	\$89,000	\$90,000	Not Active	Job Code	21/03/2023 15:27
19	CO04	\$79,000	\$79,000	\$80,000	Not Active	Job Code	21/03/2023 15:27
18	CO05	\$74,000	\$74,000	\$75,000	Not Active	Job Code	21/03/2023 15:27
7	CO05	\$66,000	\$66,000	\$67,000	Not Active	Job Code	21/03/2023 15:27
6	C007	\$64,000	\$64,000	\$65,000	Not Active	Job Code	21/03/2023 15:27
15	CO07	\$59,000	\$59,000	\$60,000	Not Active	Job Code	21/03/2023 15:27
14	CO08	\$54,000	\$54,000	\$55,000	Not Active	Job Code	21/03/2023 15:27
13	CO08	\$49,000	\$49,000	\$50,000	Not Active	Job Code	21/03/2023 15:27
9	CO09	\$44,000	\$44,000	\$45,000	Not Active	Job Code	21/03/2023 15:27
1	CO09	\$39,000	\$39,000	\$40,000	Not Active	Job Code	21/03/2023 15:27
11	AC22D	\$200,000	\$200,000	\$200,000	Not Active	Job Code	21/03/2023 15:27
2	ET35b	\$100,000	\$100,000	\$100,000	Not Active	Job Code	21/03/2023 15:27



REM Analysis

View details of an organisations' employee's remuneration compared with a purchased remuneration survey.

- 1 Select the **Purchased Report** and the **Remuneration Type** that you want to compare with.
- 2 View the comparison in the table.
- 3 Search for a specific employee using an **Employee ID** or **Job Code**.

iviy Data

immary Employee	Data REM Analysis					
EM Analysis	Last Updatod: 29 Mar 2023					
Select a Purchased Report to Compare. Compare:						
New Zealand Remu	ineration Report Septembe	r 2022 - General Market - Mediar	Fixed Rem	~	3	
Showing 0 - 20 of 14 r	ecords				Contemployee ID or Job Code	
mployee ID	Job Code	Salary Base Rem	Market Base Rem Average	Compa Ratio	Outlier?	
10	C004	\$89,000	\$109,172	82%	Yes	
19	CO04	\$79,000	\$109,172	72%	Yes	
7	C006	\$66,000	\$69,014	96%	No	
6	C007	\$64,000	\$69,014	93%	No	
15 2	C007	\$59,000	\$69,014	85%	No	
14	CO08	\$54,000	\$60,020	90%	No	
	C008	\$49,000	\$60,020	82%	Yes	
13	C009	\$44,000	\$54,088	81%	Yes	
9			\$54,088	72%	Yes	
9 1	C009	\$39,000				
9 1 11	CO09 AC22D	\$39,000	\$118,032	169%	Yes	
13 9 1 11 2	CO09 AC22D ET35b	\$39,000 \$200,000 \$100,000	\$118,032 \$60,020	169% 167%	Yes Yes	
13 9 1 11 2 4	C009 AC22D ET35b C023C	\$39,000 \$200,000 \$100,000 \$55,000	\$118,032 \$60,020 \$54,088	169% 167% 102%	Yes Yes No	
13 9 1 11 2 4 18	C009 AC22D ET35b C023C C005	\$39,000 \$200,000 \$100,000 \$55,000 \$74,000	\$118.032 \$60.020 \$54.088 \$86.635	169% 167% 102% 85%	Yes Yes No No	

RemOn-Demand Access Trouble Shooting

If you are experiencing trouble logging into RemOn-Demand, try one of the scenarios below and if you are still not able to access RemOn-Demand, then please contact our RemOn-Demand Support Team via dxteam@strategicpay.co.nz

VERIFICATION EMAIL NOT RECEIVED

- 1 Clear the cache for your internet browser and refresh the application.
- 2 If you receive an error message such as this one, ask your IT team to whitelist the address the link was sent from and try accessing the website again.

If you are still experiencing issues logging in, then the issue could be occurring when the email we sent reaches your organisations firewall/malware protection.

In order to help resolve this, you will need contact your IT Department and ask them to proceed with the following:

Error: incorrect credentials.

Incorrect or expired verification code, please check for the most recent verification code. If the problem persists you have reached the maximum number of attempts, please wait and try again later.

Strategic Pay

TRY AGAIN

- 1 Check the firewall log to see if there is an endpoint where the email touches the firewall, they will need to whitelist that source. It can be any type of inbound traffic. Note: An easier way to find the log is to re-send the link from RemOn-Demand to the email and check the latest logs.
- 2 Or if the specific endpoint cannot be found on this, set up a firewall rule to whitelist any inbound traffic to the device's IP address (which means this device can skip the firewall)
- 3 If the options above don't work, try shutting down the firewall and turning it back on after you have completed your multi-factor authentication enrolment as this only needs to be completed one time.
- 4 Or if there isn't a firewall set-up, try turning off any blocks or scans on that could cause the link to expire.

If after trying all of these options, you are still experiencing issues, then please contact our RemOn-Demand Support Team at dxteam@strategicpay.co.nz.

CHANGE OF MOBILE PHONE?

If you have changed your mobile phone or computer, Strategic Pay will need to reset your Multifactor authentication login.

Please contact our RemOn-Demand Support team on dxteam@strategicpay.co.nz to arrange the reset.

After the reset has been completed. Go to RemOn-Demand and log in with your email address. The system will then ask you to re-authenticate using a QR code. Please follow the First-time Access steps above to continue.